



The Dragon Foundation
Dragon 100 2013
Application Guidelines

Privacy Policy Statement

We respect personal data and are committed to fully implementing and complying with the data protection principles and all relevant provisions of the Personal Data (Privacy) Ordinance in Hong Kong. All the personal data and information provided by applicants in this application form will be used solely for selection purposes and programme promotion. All data will be kept strictly confidential.

Application Guidelines

1. Applicants should submit
 - i. **A Nomination Form** (with the signature and chop of nominating organization/ institution) ,
 - ii. **A Online Application Form** (available at www.dragonfoundation.net.) ,
 - iii. **AND a CD-Rom** (with a 300dpi passport photo and a passport / ID card copy (in JPEG or TIF format)
2. Please ensure that all information is accurate.
3. Please make a copy of the completed application for future reference.
4. Documentary evidence should be provided to support information in Parts III, IV, V & VI of the nomination form. Label the relevant evidence clearly. Send all documents in ONE package with the nomination form to the following address on or before **25 May 2013**:

The Secretariat
The Dragon Foundation
3/F., Suen Yue Building
48 Bonham Strand West
Sheung Wan, Hong Kong
5. Complete the nomination form to the best of your knowledge. The Selection Office will check data with documentary evidence supplied. Please pay particular attention to the following when completing the form:

Part III Education Background

For Part III (2), please begin with the institution last attended or highest educational level to be attained/attained up to and including secondary/high schools attended.

e.g.

Year	Name of Institution	Level to be attained/attained
2007-Current	ABC University	PhD in Physics
2004-2007	ABC University	Master of Science in Physics
2001-2003	ABC University	Bachelor of Science
1995-2001	JK High School	Certificate

If the transcript is based on a language other than English or Chinese, you have to translate the relevant parts on the transcript into English.

Part IV & V Academic & Non-Academic Attainments

Regarding information on “Level of achievement”, applicants should choose “International”, “National/Statewide” or “Regional/University”. The appropriate Level of achievement should be based on the scale of the “Awarding Authority” and/or the pool of competitors. For example, applicants should select “International”, if the Scholarship/Award is granted by an international organization and a pool of international competitors is involved.

e.g. Academic Attainments

Name of scholarship/award	Level of achievement	Awarding authority
International Mathematics Olympiad (Silver)	International	International Mathematics Olympiad
National Merit Scholarship	National / Statewide	National Merit Scholarship Corporation
Essay Contest Winner	Regional / University	Boston Public Library Foundation
Subject Prize	High School	HJ High School

e.g. Non-Academic Attainments

1. Competition

Area of competence	Prize/award received	Level of achievement	Awarding authority
Music	International Music Award	International	International Youth Music Festival
Sports	US Sports Stars Award	Naitonal/ Statewide	US Sports Federation
Chess	University Championship	Local/ University	ABC University

2. Skill

Area of skill	Prize/award received	Level of achievement
Music	Diploma in Music Performance	Excellent
Sports	TaeKwonDo 4th Black-Belt	Good
Music	Piano Grade 6	Skillful
Sports	Karate Green Belt	Average

Part VI Extra Curricular Activities/Community Service

For Part VI (1), applicants should enter a leadership position for that particular organization serving for at least ONE year. For Part VI (2), applicants should enter an event that they serve as members of the organizing committee and not duplicate with those within the leadership/service capacity in Part VI (1). Applicants have to provide information regarding the level of scale of organization in Part VI (1) and the scale of event in Part VI (2).

e.g. Part VI (1) Extra Curricular Activities

Year/Duration	Organizations	Position held	Level of scale
Feb 07 – Jan 08	University Student Union	Chairperson	Local/ University
Feb 06– June 07	Youth Volunteer League	President	National/ Statewide

e.g. Part VI (2) Community Service

Year	Event	Position held	Level of scale	Duration
3/2008	Inter Hall Drama Competition	Chairperson	Local/ University	1 Year
22/4/2007	All-State Walkathon	Campaign Officer	National/ Statewide	Single Event
1/2007	Asia-Pacific Student Leadership Conference	Organizing Committee Member	International	3 months

6. Fill in the information to the best of your understanding. The Secretariat will verify if the data being entered are correct based on copies of your documentary evidence.